To: Professor James Fairweather

From: Emily Miller
HALE Doctoral Student
Michigan State University

Date: Monday, January 21, 2008

RE: Proposal for the Center for Higher and Adult Education Intern Program

I am submitting this proposal to request financial support for an internship with the Association of Governing Boards of Universities and Colleges (AGB). The AGB is a national association that provides research and services to academic governing boards on issues related to higher education governance and leadership.

With my growing interest in higher education governance and institutional decision making, I reached out to the AGB. Over a course of discussions with Richard Skinner, Ph.D., Senior Vice President for Programs & Research, and Patricia Kunkle, Director, Board Education and Consulting Services, we have identified an opportunity for me to contribute to the initiatives of the Board Education and Consulting Service department. Specifically, I would work with a team to help develop educational curriculums for governing boards. This practical experience would expose me directly to the educational needs of governing board members; enable me to identify high performing practices by governing boards; allow me to contribute to the design of educational programs and services for governing boards; and learn how to best deliver educational content to governing board members.

As I pursue my doctorate in the HALE program I foresee the topic of governance persisting to my dissertation as well as being a career focus area. Building a relationship with the AGB would potentially help support future research as well as provide me an opportunity to develop professional relationships with individuals committed to higher education governance.
My internship with the AGB will be for eight weeks in Washington, DC. Indicated below are costs for the eight week period that I would find most helpful in obtaining financial support.

**BUDGET**

**Transportation**

**Housing**

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