

**2010-2011**  
**Conference Support for EAD Students**

The Department of Educational Administration wants to encourage students to present papers at scholarly and professional conferences. Thus, students who have had papers accepted at conferences, or who have been nominated and selected for special Graduate Student Seminars which some of the associations hold, are eligible to apply for financial support for travel and conference related expenses. In most cases, doctoral students presenting papers will receive up to \$300. Master's students are eligible for support up to \$150. Exact amount of support will depend on the level of expenses associated with a particular conference (e.g., distance to travel, length, etc.) Please note that a student should expect to typically receive only **one** travel award from the department each academic year.

To apply for department support, please complete the form below and submit it on paper or by email to **Dr. Marilyn J. Amey**, (amey@msu.edu) Professor and Chairperson, Department of Educational Administration, Rm. 418 Erickson Hall. The request will be processed on a periodic basis. You will receive a response within two weeks of each of the following due dates for submitting the application: September 15; October 15; December 15; February 15; April 15; June 1.

The Graduate School also provides some support for students to present at conferences, as does the Council of Graduate Students (COGS), so you should look into those possibilities also. However, those applications **require** that you first apply to the department.

**Name:** \_\_\_\_\_ M.A. \_\_\_ Ph.D. \_\_\_ PID Number: \_\_\_\_\_

Home: \_\_\_\_\_

Work Address: \_\_\_\_\_ Michigan Resident: Yes \_\_\_ No \_\_\_

Country of Origin: \_\_\_\_\_ E-mail: \_\_\_\_\_

Tel (W): \_\_\_\_\_ Tel (C): \_\_\_\_\_

Degree Program: \_\_\_\_\_

Conference you will attend: \_\_\_\_\_

Date and Place: \_\_\_\_\_

Name of paper that has been accepted and are you the first author?: \_\_\_\_\_

Estimated Budget: \_\_\_\_\_

Amount of Support Requested: \_\_\_\_\_

**Name of Advisor:** \_\_\_\_\_

**Signature of Advisor:** \_\_\_\_\_ (If you submit this form by email, please have your advisor send me a brief email (amey@msu.edu) simply indicating support for your request.)