REQUEST FOR SECONDARY PROVISIONAL TEACHING CERTIFICATE WITHOUT ALL ENDORSEMENTS FOR WHICH COURSEWORK HAS BEEN COMPLETED

The State of Michigan requires that the basic skills and secondary education subject area test be passed for at least one teaching major before an institutional recommendation for the Secondary Provisional Teaching Certificate can be made. Please list any additional teaching major(s), minor(s), or endorsement(s) for which you have completed coursework.

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- If you have passed the tests for the subject area(s) listed above, please have NES, Inc. (http://www.mttc.nesinc.com, 413-256-2876) send your scores to Michigan State University, 134 Erickson Hall, East Lansing, MI 48824 as soon as possible.
- If you have not passed all of the test(s) for the subject area(s) listed above, but you have passed the test for one major and you wish to have your certification recommendation processed without one or more of your disciplinary subject endorsement(s), please carefully read and complete the remainder of this form.

I will be completing the Secondary Provisional Teaching Certification Program for Grades 6-12 or K-12 (Art, Communicative Science and Disorders, Kinesiology, or Music) teaching certification in at least one major disciplinary subject area for which the test has been passed. However, I have not yet passed the subject area examination in one or more other endorsement area(s) for which I have completed coursework. Please process my certification now without the additional subject area endorsement(s).

I understand that once I receive my teaching certificate, complete all State and University requirements and pass the appropriate subject area test(s), I may apply for additional endorsements to be added to my teaching certificate.

_______________________________________  ___________________
Student’s Name       Date

Student’s Printed Name

Subject Area(s) being signed off: ______________________________________

Please note that the program you completed is valid for 5 years, subject to any changes that the State of Michigan may implement. The subject area test(s) must be completed, and an application for the additional endorsement must be submitted within that time period.

**Our office must have on file this waiver or the official MTTC scores for your subject area test(s) prior to your certification recommendation. If you have any questions, please contact the Certification Secretary at 517-353-5146.**

Please note that if you are completing a world language minor or adding a world language endorsement, you must be recommended for certification in the language before May 1, 2010 or meet the Michigan Department of Education’s new oral proficiency requirement.