# 2009-2010
## Domestic and International
### Application for Graduate Study
http://grad.msu.edu

#### GENERAL INFORMATION
- Admissions Documents .............................................................. 2
- Mailing Instructions ................................................................... 3
- Deadlines ................................................................................. 3
- Notification of Acceptance ....................................................... 3
- Readmission ............................................................................. 3
- Application Instructions ......................................................... 4

#### REQUIRED DOCUMENTS
- Graduate Application ............................................................... 5, 6
- Statement of Financial Proof and Affidavit of Support* ............... 9
- Visa Information* ................................................................. 9
- Dependent Information* ......................................................... 9
- Emergency Contact Information* ............................................. 10
- Recommendation for Admission Form ................................... 11

#### INTERNATIONAL STUDENT INFORMATION
- U.S. Degree Equivalency ......................................................... 7
- Application Process ............................................................... 7
- Visa Information ................................................................. 7
- Departure for the U.S. ............................................................. 7
- Student/Exchange Visitor Information System ......................... 7
- Office for International Student and Scholars .......................... 7
- Statement of Financial Proof Instructions ................................. 8
- English Language Proficiency ................................................. 10

*Information for International Students Only
MICHIGAN STATE UNIVERSITY
WELCOMES YOUR INTEREST IN GRADUATE STUDY!

BEFORE YOU COMPLETE THIS APPLICATION, please contact the department or school that interests you to learn about program requirements. The Department and Program Directory with links to graduate study majors is available on the web at http://grad.msu.edu/all/diralpha.htm. For general information, consult the Academic Programs catalog (http://www.reg.msu.edu/ucc/AcademicPrograms.asp). Acceptance is determined by the academic unit responsible for the program. Admission decisions are made after a departmental review of your academic records, test scores (where required), recommendations, qualifications and experience, and proposed program of study.

Since graduate education involves personalized instruction, consideration is also given to the availability of space in the chosen academic program. Michigan State University is committed to the principles of equal opportunity, non-discrimination, and affirmative action. The University complies with all federal and state laws and regulations relating to these principles.

MSU Dubai, MSU College of Law and Full-Time MBA Program applicants should not use this application form. Please refer to the web at http://grad.msu.edu/all/diralpha.htm.

GENERAL INFORMATION

ADMISSIONS DOCUMENTS

Below is a list of the documents required before your application can be reviewed.

- **University Application**
  Be sure to indicate a Major Code and Major Name in Item 17, and provide your signature on the back of the application.

- **Application Fee - $50**
  Application fees are non-refundable. Make your check or money order payable to Michigan State University and attach it to the front of your application. Checks drawn outside the U.S. must be payable in U.S. funds through a U.S. bank. Checks drawn on foreign banks that do not have a corresponding U.S. bank may be returned. Do not send cash or international coupons. Applications will not be processed unless the fee is paid. There are no exceptions.

- **Degree-Granting Transcripts (Required)**
  Arrange for ONE official transcript to be sent from each university. Only official transcripts are accepted.

- **Test Scores**
  Results of required tests should be reported directly to MSU. Unofficial copies can be sent, but are subject to verification.

- **Letters of Recommendation**
  The Recommendation for Admission form is on page 11. Please copy this page for each recommender. Do not use this form if your department/school supplies an alternative. Contact your department/school to obtain any special forms or instructions.

- **Statement of Purpose and Other Documents**
  Some programs may require a Statement of Purpose or other documents. Be sure to consult the academic department in which you are interested to learn about specific requirements. The Department and Program Directory with links to graduate study majors is available on the web at http://grad.msu.edu/all/diralpha.htm.

INTERNATIONAL APPLICANTS

International applicants have additional requirements, which include providing the Statement of Financial Proof and Affidavit of Support. Refer to the International Student Information on pages 7-10.
MAILING INSTRUCTIONS

It is very important that you submit the application and all supporting admissions documents to the appropriate department.

The Department and Program Directory with links to graduate study majors is available on the web at http://grad.msu.edu/all/diralpha.htm. Departments are listed under their respective college(s). Locate the department to which you are applying, and then send the MSU application and admissions documents to the address indicated.

Example:

(Insert Department Name)  
(Insert Department Address)  
Michigan State University  
East Lansing, MI 48824 USA

DEADLINES

Applications should be received at MSU by December 24, 2008, especially if you are applying for financial aid, a graduate assistantship, or fellowship.

The application deadline for some programs may be earlier. Be sure to consult your academic unit for details.

All admissions documents become part of your permanent file at MSU and cannot be returned to you nor forwarded to any other institution.

Your application will be valid for one year, measured from the first semester of chosen enrollment. If you wish to change your first semester of enrollment after you are admitted, contact your department/school to determine when you can enroll. Then, notify the Office of Admissions of any change approved by the academic unit three months before the revised semester of admission.

NOTIFICATION OF ACCEPTANCE

Admission decisions are made by each departmental admissions committee. You must submit all application documents before the department can make a decision. The department’s decision to admit a student is forwarded to the Office of Admissions. Application documents are checked for an official degree-granting transcript or certified diploma. In addition, international applicants must provide financial proof and English Language Proficiency materials, which must be complete to comply with U.S. Government and University regulations.

Final admission is not granted until the Office of Admissions is satisfied that all documents are complete and correct. The official letter of acceptance will come from the Office of Admissions.

READMISSION

Graduate students whose enrollment at MSU is interrupted for any reason so that they are not enrolled for three consecutive semesters, including the Summer Sessions, must apply for readmission on the web at http://www.reg.msu.edu/StuForms/ReAdmission/ReAdmission.asp.
APPLICATION INSTRUCTIONS

Michigan State University is open all year. Classes begin in the following months:

- Fall ........................................... August
- Spring ............................................. January
- Summer A (First Session) .............. May
- Summer B (Second Session) .......... July

At the top of the application form, please indicate the semester/year you wish to enroll.

Item 1 - Full Legal Name
Print or type your full legal name. International applicants - print your name on the application as it appears in your passport. This name will be on your permanent record at MSU. Your complete last name (family name), first name and middle name must appear on the application and on all credentials and correspondence concerning your application.

Item 3 - Social Security Number
Although optional, please note your U.S. Social Security number, if available, for identification purposes.

Item 4 - Other Name
If you have completed any university level academic work under another name (family, maiden) enter the name(s) as it appears on any official documents (such as transcripts).

Item 9 - Ethnic/Racial Group
U.S. Citizens or Permanent Residents Only:
Although optional, ethnic/racial information is requested to fulfill reporting obligations to the U.S. Department of Education. If you are American Indian or Alaskan Native, MSU requests that you specify your tribal affiliation and enrollment or BIA number. If you need assistance determining American Indian ancestry, please contact the Michigan Agency of the Bureau of Indian Affairs at 906.632.6809.

Item 13 - Previous Applications to MSU
Complete Item 13 if you have ever applied or registered under any status at MSU, including Lifelong Education, off campus, workshop, Institute of Agricultural Technology, guest, high-achiever, English Language Center, regular undergraduate, or graduate program.

Item 14: Graduate Assistantships
If you wish to be considered for a graduate assistantship check "yes." You must contact the department directly for information about available assistantships.

Item 15 - Financial Aid
U.S. Citizens and Permanent Residents interested in receiving financial assistance must complete a Free Application for Federal Student Aid (FAFSA) on the web (http://www.fafsa.ed.gov). You should file as soon as possible after January 1 preceding the aid year that begins the following fall, and ask to have your information sent to MSU. (MSU’s school code is 002290). FAFSAs are analyzed by the federal processor and results sent to MSU. Once you are admitted and your data received, financial aid will be processed automatically and an award notice will be sent to you via your MSU email account. Awards may be viewed on STUINFO (http://stuinfo.msu.edu). Financial aid recipients should also access our web at http://www.finaid.msu.edu, where regulations and responsibilities on financial aid are explained.

If you have any questions about your award, you may contact MSU Office of Financial Aid, 517.353.5940, finaid@msu.edu.

Item 16 - Educational Institutions
Indicate the name(s) of all educational institutions you have attended, including MSU; the dates of your attendance; whether or not you received a degree; your major; and the number of credits you completed. Attach a separate sheet if necessary.

GENERAL INFORMATION

Transcripts
Arrange for ONE official transcript to be sent from each university listed. Only official transcripts are accepted. Photocopies and transcripts “issued to student” are not acceptable. Transcripts of work completed at MSU are not required.

International Applicants Only
Arrange for ONE official/certified university or professional school records of subjects and mark sheets, transcripts, diplomas, and/or certificates to be sent to MSU from the principal or registrar of each school you have attended, or by the Ministry of Education in your country. The names of all certificates, diplomas, and degrees earned and dates received should be noted. Photocopies are not acceptable. Official translations must be furnished when originals are not in English. You must provide transcripts.

Item 17 - Graduate Study Major
The Department and Program Directory with links to graduate study majors is available on the web at http://grad.msu.edu/all/diralpha.htm. Majors are listed by degree as:

<table>
<thead>
<tr>
<th>Major Code</th>
<th>Major Name</th>
<th>[Footnotes]</th>
</tr>
</thead>
<tbody>
<tr>
<td>3733</td>
<td>Applied Mathematics</td>
<td>[1,2]</td>
</tr>
<tr>
<td>3740</td>
<td>Mathematics</td>
<td>[1,2]</td>
</tr>
</tbody>
</table>

You may not seek admission to more than one program at a time.

Footnotes [Indicated in brackets following the major name.]: Many majors have specific admission requirements. It is important to read footnotes associated with the major code that you select.

Interdisciplinary Programs and Specializations are also offered by the University. There are many programs that combine the research facilities and faculty of different departments and colleges. Visit our website at http://grad.msu.edu/all/inter.htm to learn more about these programs.
APPLICATION FOR ADMISSION
TO GRADUATE STUDY
APPLICATION FEE: US $50

First semester you wish to enroll (circle) Fall (August) Spring (January) Summer A (May) Summer B (July) Year: 20

1. Last name (Family name) First name Middle name

2. Gender
M ☐ F ☐

3. U.S. Social Security number (if available) __ __ __ __ __ __ __ __ __

4. Other name(s) by which you have been known or appear on academic records

5. Date of birth (month, day, year)

6. Permanent Mailing Address (number and street) Notify the University of address changes in writing.
City State Country Telephone (include country/city/area code)
County Zip Code/Postal Code

7. Current Mailing Address (number and street) Notify the University of address changes in writing.
City State Country Telephone (include country/city/area code)
County Zip Code/Postal Code

Current Mailing Address Valid Until (month, day, year)

E-Mail Address Notify the University of email address changes in writing.

— International Applicants Only —

8. Permanent Non-US Address (number and street) Notify the University of address changes in writing.
City Province (Canada Only) Country Postal Code
Telephone (include country/city/area code)

— U.S. Citizens and Permanent Residents Only – Voluntary Information —

9a. What is your ethnicity? SELECT ONE.
- Chicano/Mexican American
- Hispanic or Latino
- Not Chicano/Mexican American, Hispanic or Latino

9b. What is your race? SELECT ONE OR MORE.
- White
- Black or African American
- American Indian or Alaska Native (please indicate tribal affiliation)
- Asian
- Native Hawaiian or Other Pacific Islander

10a. State of legal residence: ____________________________ b. How long have you lived there? ____________ years ____________ months

11a. Place of birth: (City and State/Country)
b. U.S. Citizen: ☐ Yes ☐ No
c. Permanent Resident Alien: ☐ Yes ☐ No #

12a. Country of present citizenship if non-U.S. Citizen:
b. If neither a U.S. Citizen or Permanent Resident Alien, indicate current visa classification:
c. Intended visa classification for study at Michigan State University:

Term/Semester Year

13a. If you have previously applied for undergraduate or graduate admission to MSU, for which semester did you apply?
b. If you have been previously or are currently registered at MSU, including the English Language Center, when did you first enroll?
c. MSU student number/Personal Identification (PID) number (if known)

14. Do you wish to be considered for a graduate assistantship by the department of your choice? (see instructions) ☐ Yes ☐ No

15. Do you wish to apply for other kinds of "need-based" financial aid? (see instructions) ☐ Yes ☐ No

16. List all educational institutions you have attended beyond high school. Arrange for ONE official transcript to be sent from each university listed.
a. Undergraduate (post-secondary)

<table>
<thead>
<tr>
<th>Institution</th>
<th>City/State/Country</th>
<th>Dates attended (Mo. Yr. To Mo. Yr.)</th>
<th>Graduation (Mo. Yr. Degree Major)</th>
<th>Number of credits</th>
<th>Office Use Only Entity</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

b. Graduate (post-bachelor's degree)

<table>
<thead>
<tr>
<th>Institution</th>
<th>City/State/Country</th>
<th>Dates attended (Mo. Yr. To Mo. Yr.)</th>
<th>Graduation (Mo. Yr. Degree Major)</th>
<th>Number of credits</th>
<th>Office Use Only Entity</th>
</tr>
</thead>
<tbody>
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<td></td>
</tr>
</tbody>
</table>

17. Applying for: Major Code ____________ Major Name ________________________________

Office Use Only: PID DES ENR TERM LEVEL DATE

2009-2010 Application for Graduate Study
18. If you have taken required tests, please report scores below.

<table>
<thead>
<tr>
<th>Test Date</th>
<th>Verbal % Below</th>
<th>Quantitative % Below</th>
<th>Analytical Writing % Below</th>
<th>Test Date</th>
<th>Test Name</th>
<th>Score</th>
<th>% Below</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>GMAT</th>
<th>MILLER ANALOGIES TEST</th>
</tr>
</thead>
<tbody>
<tr>
<td>Test Date</td>
<td>Verbal</td>
</tr>
<tr>
<td></td>
<td>Quantitative</td>
</tr>
<tr>
<td></td>
<td>Total</td>
</tr>
<tr>
<td></td>
<td>Analytical Writing</td>
</tr>
<tr>
<td>Test Date</td>
<td>Raw Score</td>
</tr>
<tr>
<td></td>
<td>Percentile for Total Group</td>
</tr>
<tr>
<td></td>
<td>Percentile for Intended Major</td>
</tr>
</tbody>
</table>

If you have not taken required tests, when do you plan to do so?

— International Applicants —

Please submit a copy of your results if available

<table>
<thead>
<tr>
<th>ENGLISH LANGUAGE PROFICIENCY</th>
<th>Section 1 or Part 1</th>
<th>Section 2 or Part 2</th>
<th>Section 3 or Part 3</th>
<th>Section 4 or Part 4</th>
<th>Total Score</th>
<th>Date Taken</th>
<th>Date scheduled to be taken</th>
</tr>
</thead>
<tbody>
<tr>
<td>TOEFL - Test of English as a Foreign Language</td>
<td>Listening</td>
<td>Writing</td>
<td>Reading</td>
<td>Speaking</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>MELAB - Michigan English Language Assessment Battery</td>
<td>Composition</td>
<td>Listening</td>
<td>GCVR</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>MSUETL - MSU English Language Test</td>
<td>Listening</td>
<td>Reading</td>
<td>Writing</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>IELTS - International English Language Testing System</td>
<td>Listening</td>
<td>Reading</td>
<td>Writing</td>
<td>Speaking</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

— All Applicants —

19. Are you currently employed by Michigan State University? □ Yes □ No If yes, where

Do you have an agreement for employment at Michigan State University? □ Yes □ No If yes, where

20. Do you have a teaching certificate? □ Yes □ No If yes, specify type

21. Resume: Attach a separate sheet, listing each activity that accounts for your time since earning a bachelor's degree (e.g., employment, military service, travel). Be sure to include the type of activity, name of your employer, city/state, and dates. List the most recent activity first.

22. Academic & Personal Statements: Attach a separate sheet with a concise academic statement of your plans for graduate study, your career goals, and how MSU's graduate program will help you meet your career and educational objectives. Also include a separate personal statement about how your background and life experiences, including social, economic, cultural, familial, educational, or other opportunities or challenges motivated your decision to pursue a graduate degree.

23. Letters of Recommendation: List the names, titles, and addresses of three individuals submitting letters of recommendation on your behalf. Please contact your department or school to learn if it has special forms or instructions for letters of recommendation. If your department or school does not provide its own forms, please use the form included with this application booklet. Have your letters of recommendation sent directly to the chairperson of the department or school (major) to which you are applying.

24. Michigan State University seeks to admit students who provide evidence of intellectual performance, good character, and potential which will permit them to profit from programs of the academic rigor of those offered by Michigan State. The University recognizes that learning opportunities are enhanced by a secure environment. As part of the admissions process, we require applicants to respond to the following questions. Information provided in response to these questions needs to be reviewed, but rarely results in denial of admission.

□ Yes □ No a. Have you ever been expelled, suspended, disciplined, or placed on probation by any secondary school or college you have attended because of (a) academic dishonesty, (b) financial impropriety, or (c) an offense that harmed or had the potential to harm others?

□ Yes □ No b. Have you ever been convicted of a criminal offense (including in juvenile court) other than a minor traffic violation or are there criminal charges pending against you at this time?

If you answer yes to either of these questions, please submit a letter of explanation. If circumstances arise in the future (until the time you begin attending classes) that make your answers to the above questions inaccurate, misleading, or incomplete, you must provide the Office of Admissions with updated information.

I certify that all the answers I have given in this application are complete and accurate to the best of my knowledge. If admitted, I agree to observe all the rules and regulations of Michigan State University. Failure to comply can result in University disciplinary action.

Signature of Applicant __________________________ Date __________________________

MAILING INSTRUCTIONS:
The Department and Program Directory is available on the web at http://grad.msu.edu/all/diralpha.htm. It is very important that you submit the application and all supporting application documents to the appropriate department and address.
Eligibility (I-20 Form). Immigration student visa. After your application for 2009-2010 Application for Graduate Study International Students and Scholars will be granted until the Office of Admissions is satisfied that all documents are complete and correct. At that time an I-20 Form will be issued.

STATEMENT OF FINANCIAL PROOF
Financial proof must be provided in order to comply with U.S. Government regulations. The Statement of Financial Proof and Affidavit of Support form is on page 9. Corresponding instructions are on page 8. Final admission is not granted until the Office of Admissions is satisfied that all documents are complete and correct. At that time an I-20 Form will be issued.

VISA INFORMATION
You will need a student (F-1) or exchange visitor (J-1) visa from the American Embassy or Consulate in your home country. Do not obtain a “B” (tourist/visitor) visa, because you will not be able to change it to an “F” or “J” status.

F-1 Visa: This is the most common student visa. After your application for admission is approved, the MSU Office of Admissions will issue you a Certificate of Eligibility (I-20 Form). Immigration regulations require you to attend the university or college whose I-20 Form you used to enter the United States.

J-1 Visa: The Exchange Visitor visa classification is available to students supported financially by MSU, an agency, or government. After your application for admission is approved, the Office for International Students and Scholars will issue a Certificate of Eligibility for Exchange Visitor Status (DS-2019 Form).

When applying for a visa, you must present the following documents at a U.S. Embassy or Consulate: a valid passport, plus the I-20 or the DS-2019 Form. You will also be asked to show proof that you have adequate financial support to attend MSU. Canadian citizens are exempt from visa requirements.

DEPARTURE FOR THE UNITED STATES
Depart for the United States only after you receive formal notice of acceptance and the I-20 Form from the Office of Admissions, and obtain the student visa.

STUDENT/EXCHANGE VISITOR INFORMATION SYSTEM (SEVIS)
All international students holding F and J visas will be required to comply with U.S. Government regulations. The SEVIS system is designed to help the U.S. Government keep track of nonimmigrant students. A few key points about SEVIS include:

- The U.S. Department of Homeland Security now requires that a SEVIS fee be paid for each visa applicant. For more information on how to pay the fee, visit http://www.fmjfee.com.
- The Certificate of Eligibility (form I-20 or DS-2019) that MSU issues you to assist your visa application has a bar code on it that identifies you. You must present this form every time you enter the U.S. It is very important that you keep track of this form. It is also important that the name you use on your application form should be the same spelling and order as what appears in your passport.
- You will learn more about SEVIS and your responsibilities to maintain your student status when you arrive on campus.
- Please feel free to contact the Office for International Students and Scholars should you have questions about obtaining your visa and your immigration status while in the U.S.

Phone: 517.353.1720
Fax: 517.355.4657
103 International Center
E-mail: oiss@msu.edu
http://www.oiss.msu.edu/
INTERNATIONAL STUDENT INFORMATION

INSTRUCTIONS FOR THE
STATEMENT OF FINANCIAL PROOF
AND AFFIDAVIT OF SUPPORT FOR
GRADUATE INTERNATIONAL STUDENTS

Your Statement of Financial Proof and Affidavit of Support for Graduate International Students (page 9) must originate from your source of support and must be a certified, original statement with stamp and original signature. We cannot accept photocopies unless notarized, signed, and sealed.

Submit your Statement of Financial Proof and Affidavit of Support for Graduate International Students with your application and other admissions documents.

NOTE
A Certificate of Eligibility (I-20 Form) will not be issued until sufficient financial support is verified by MSU and the Statement of Financial Proof and Affidavit of Support for Graduate International Students is completed.

REQUIREMENTS:

Academic year 2009-2010 proof is required for U.S. $30,080.00 for graduate students who bring no dependents. If you plan to attend summer school, proof is required for an additional U.S. $11,831.00 for tuition and fees, books, and miscellaneous expenses.

Students who accept a graduate assistantship are required to show total financial proof in the amount of U.S. $11,728.00. Your assistantship stipend is included as a part of this total. You will be responsible for any portion of living expenses not covered by your assistantship stipend.

The Office of Admissions may require proof of additional funding as costs of attending Michigan State University may increase periodically.

VERIFICATION OF FINANCES:

Verification of finances can be 1 or 2:

1. Certification by a bank that you have funds available AND certification by person(s) responsible for your finances. This person must sign the Statement of Financial Proof and Affidavit of Support for Graduate International Students.

OR

2. Certification by a government, educational institution, or official agency. Proof of finances from a government, educational institution, or official agency must appear on official stationery and contain an original seal and signature(s).

INTERNATIONAL APPLICANT CHECKLIST

The list below is a reminder of the items MSU requires in order to process an admission decision.

This checklist does not need to be returned to MSU.

☐ I have included a check or money order payable to Michigan State University in the amount of U.S. $50 for the application fee.

☐ I have listed all universities I have attended on item 16 of the application.

☐ I have signed the completed application.

☐ I have arranged to have official transcripts, diplomas, certificates, mark sheets and/or records in English sent directly to MSU from each institution attended. Photocopies are not acceptable.

☐ I have indicated my English Language Proficiency information on the application and arranged to have the scores sent to MSU.

☐ I have completed the Statement of Financial Proof and Affidavit of Support. Please note: the Statement of Financial Proof and Affidavit of Support is valid for one year. Please include dependent information.

☐ I have arranged to have three letters of recommendation sent directly to the department or school to which I am applying.

☐ I have printed my name on the application and Statement of Financial Proof and Affidavit of Support as it appears on my passport. This information will be used to complete the necessary visa documents (I-20 or DS-2019).
INTERNATIONAL STUDENT INFORMATION

STATEMENT OF FINANCIAL PROOF
AND AFFIDAVIT OF SUPPORT
FOR GRADUATE INTERNATIONAL STUDENTS

An original certified bank statement must accompany this form.
I, the undersigned, guarantee that I will be fully responsible for all educational expenses incurred by the applicant named below during the course of study at Michigan State University.

APPLICANT:

Last Name (Family Name) First Name Middle Name

Date of Birth (month/day/year):

Present Address:

Signature: Date:

SPONSOR:

Present Address:

Relationship to Applicant:

I am willing to sponsor the above applicant in the amount of $__________ U.S. Dollars per year for _______ years.

Signature: Date:

VISA INFORMATION

If admitted to MSU, please indicate the visa document you will require. If you do not indicate which visa document you need, MSU will send the I-20 Form.

I-20 Form
Please issue the I-20 Form as I will be applying for the F-1 student visa.

DS-2019 Form
Please issue the DS-2019 Form as I will be applying for the J-1 Exchange Visitor visa. (The J-1 Exchange Visitor visa classification is available to students who are supported financially by MSU, an approved U.S. Government or private agency or organization, or a foreign government.)

VISA DOCUMENT

Please print your name exactly as you would like it to appear on the visa document (I-20 or DS-2019)

Last Name (Family Name): _________________________________________________________________

First Name: ____________________________  Middle Name: _______________________

DEPENDENT INFORMATION

If you plan to bring a spouse and/or children with you, please provide additional financial proof information. To include a spouse on the visa document you must provide additional financial proof in the amount of $5,000.00. Each child requires additional financial proof in the amount of $3,000.00. Please include dependent information below. List names as stated on passports.

<table>
<thead>
<tr>
<th>Last Name (Family Name)</th>
<th>First Name</th>
<th>Date of Birth (month/day/year)</th>
<th>Country of Birth and Country of Citizenship</th>
<th>Relationship</th>
<th>Gender M/F</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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<td></td>
</tr>
</tbody>
</table>
INTERNATIONAL STUDENT INFORMATION for 2009-2010

<table>
<thead>
<tr>
<th>ENGLISH LANGUAGE PROFICIENCY*</th>
<th>Applicants without full native fluency in English must fulfill proficiency requirements as part of admission on either a regular or provisional status.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Proficiency is determined by ONE of the tests below:</td>
<td><strong>Regular Admission:</strong> You must demonstrate proficiency as follows: <strong>Provisional Admission:</strong> Students with acceptable academic credentials may be admitted on a provisional basis. If admitted provisionally, the deficiency must be corrected within two consecutive semesters. Provisional status is granted if:</td>
</tr>
<tr>
<td>Michigan English Language Assessment Battery (MELAB) Testing and Certification Division The English Language Institute Ann Arbor, MI 48109 USA <a href="http://www.lsa.umich.edu/eli">http://www.lsa.umich.edu/eli</a></td>
<td>Minimum average score of 83, no subscore below 80.* Average score is between 72 and 83.</td>
</tr>
<tr>
<td>MSU English Language Test (MSUELT) English Language Center Michigan State University East Lansing, MI 48824-1035 USA</td>
<td>Minimum average score of 80 to 85, no subscore below 80; OR Minimum average score of 85, no subscore below 78.* Average score is between 72 and 80.</td>
</tr>
<tr>
<td>International English Language Testing System (IELTS) <a href="http://www.ielts.org/">http://www.ielts.org/</a></td>
<td>Minimum average score of 6.5. Average score is 6.</td>
</tr>
</tbody>
</table>

* Some graduate departments require higher English Language Proficiency scores than the University minimum. Please contact the department for further information.

** Provisional admission status will continue until minimum proficiency (regular admission proficiency) is attained. Provisionally admitted students are required to take the MSU English Language Test upon arrival at MSU. The results of the MSU English Language Test determine whether students will:
- Enroll in full-time academic courses.
- Enroll in full-time English Language courses through the English Language Center.
- Enroll in a combination of both academic courses and English Language courses.

You may not enroll in full-time academic courses until you meet the English language requirement. Enrollment at the English Language Center is NOT negotiable. Direct any communication regarding the English Language Proficiency requirement to:

**English Language Center**

elc@msu.edu 517.353.0800 http://elc.msu.edu

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EMERGENCY CONTACT INFORMATION FOR INTERNATIONAL STUDENTS

APPLICANT

Last Name (Family Name)  First Name  Middle Name

If you are dependent on your parents, list a parent or legal guardian. If you are not dependent on your parents, list a relative or friend who knows where you can be reached.

Last Name (Family Name)  First Name  Middle Name

Address (Number and Street) ____________________________________________________________________________

City ______________________________________________________________________________________

State and Zip ______________________________________________________________________________________

Country or Province ______________________________________________________________________________

Home Phone   (Country Code)   (City Code)

Work Phone   (Country Code)   (City Code)

Relationship

- [ ] Mother
- [ ] Father
- [ ] Legal Guardian
- [ ] Friend
- [ ] Other (specify) ____________________________________________________________________________
A. **Instructions to the applicant:** You must provide all information requested in Section A. Print your name and Social Security number as they appear on your application. Print the name of the department/school to which you are applying.

Name ____________________________  Social Security number ____________________

Department/School __________________  Date of Birth (mm/dd/yy) ____________________

Under the provisions of the Family Educational Rights and Privacy Act of 1974, and if you are admitted and enrolled, you will have access to the information provided in letters of recommendation unless you have waived such access. Please sign and date below to inform us of your decision. Your choice will not affect your eligibility for admission.

I hereby waive my rights of access to the letter of recommendation prepared in response to this request.  OR  I do not waive my right of access to the letter of recommendation prepared in response to this request.

Signature of Applicant  Date

B. **Recommender:** Under the provisions of the Family Educational Rights and Privacy Act of 1974, this applicant (if admitted and enrolled) will have access to your comments unless he/she has waived such access.

Please attach a letter with specific comments on the applicant’s strengths and limitations for graduate study. Descriptions of significant actions, accomplishments, and personal qualities related to scholarly achievement are particularly helpful. Several paragraphs will be more useful to the admission committee than one or two sentences.

1. How long and in what capacity have you known the applicant? ____________________________

2. Among approximately _______ students I have known in comparable fields, I would rank this student in the upper ______ percent.

The comparison group is (e.g., undergraduates at your institution): ____________________________

3. After signing this form please mail to:  
Department/School (named above)  
Michigan State University  
East Lansing, MI  48824  USA

Signature ____________________________  Date ____________________________

Print Name ____________________________  Institution ____________________________

Position ____________________________  Address ____________________________

E-mail ____________________________  Phone ____________________________